



BON SECOURS COLLEGE FOR WOMEN, THANAJVUR
PG & RESEARCH DEPARTMENT OF COMMERCE



Class : I M.Com
Subject : FUNDAMENTALS OF IT
Subject Code : P16MC24

PART – A

Unit - I

1. Explain computer
2. Write characteristic of computer
3. What computers can do?
4. List out the generation of computer
5. Explain analog computers
6. What do you mean by hardware?
7. What are the four activities for primary storage?
8. Write any two output devices
9. Expand PROM, EPROM, EEPROM
10. Write any four secondary storage devices
11. Explain keyboard
12. Explain dot-matrix printer
13. What are input devices
14. What is memory?
15. What are storage devices?
16. What do you mean by operating system
17. Explain COBOL language
18. Define system software
19. What do you mean by machine language
20. What is software
21. What are programming languages?
22. What are the functions of operating systems?
23. What is multi-user?
24. What is the classification of operating system?
25. What is multi threading?
26. What is multi tasking?
27. What is virtual storage?
28. What is real time?

Unit - II

29. What is computerized accounting
30. What is manual accounting?
31. What is journal entry? Give two examples
32. What is voucher entry
33. What is ledger?

34. What is company creation?
35. What is tally?
36. What are features of tally
37. What are the configurations of tally?
38. Write about the journal vouchers
39. How the groups are created?
40. What is trend analysis
41. What do you mean by funds flow statements
42. What is a budget
43. What is display mode?
44. What is journal?
45. What is balance sheet?

PART – B

Unit - I

46. Explain the components of a computer
47. Discuss the functions of the CPU
48. Explain the types of computer with classification of size
49. What is operating system? Explain service of OS
50. Explain application packages
51. Explain any five input devices
52. Differentiate between RAM and ROM
53. Explain types of memory
54. Write a note on printer
55. How to functioning Floppy Disk
56. Explain Flash drives
57. Explain Inkjet Printers
58. What are the types of computers
59. Classify the computers based on size & speed
60. What are the functions of an operating system
61. Explain any five popular operating systems
62. Explain briefly about application software
63. Explain programming languages?
64. What is machine language??
65. What is assembly language?
66. What is high level language?

Unit - II

67. Write the display menu for account books and statements of accounts
68. Explain the procedure to create a new company
69. Differentiate computerized and manual accounting?
70. Explain the term company
71. What is groups?
72. What is ledger?
73. What stock?
74. Define Ledger creation?

Unit - III

75. What do you mean by sales analysis
76. Explain vouchers?
77. Give the merits of cash flow statement
78. What is printing method in tally?
79. Define Voucher creation?
80. Define Receipt creation?
81. Define Sales voucher?
82. Define purchase?
83. Explain Journal voucher?
84. Explain Contra voucher?

PART – C

Unit - I

85. Explain in detail the various input devices
86. Discuss Merits and demerits of computer
87. Explain the following digital computers 1. Personal computer, 2 workstations 3. Laptop, 4. Subnote books 5. Personal digital assistants (PDA).
88. Briefly explain the Basic components of computers
89. Discuss scanner and input devices
90. Explain input and output storage devices
91. Explain computer architecture with a neat diagram
92. What are the features of mainframes and supercomputers?
93. Discuss in detail five programming languages
94. Explain the classification of operating system
95. Explain the software?
96. Explain the types of software

Unit - II

97. State the uses of journal voucher, short note on budget
98. Discuss the finalisation of financial statements and explain various adjustments entries.
99. Distinguish between computerized accounting and manual accounting
100. Explain groups and groups by default. Discuss the details related to pre-defined groups

Unit - III

101. Give the merits & demerits of fund flow statement
102. What is a voucher? How to create voucher entries
103. Explain Payment voucher?
104. Explain sales voucher?
105. Explain Purchase voucher?
106. Describe journal voucher?
107. Explain Contra voucher?
108. Elucidate the steps involved in balance sheet.