

III BBA

HUMAN RESOURCE MANAGEMENT-16CCBB13

Time: 3 Hours

Max Marks: 75

Part – A (10x2=20) Answer All Questions.

1. What is meant by HRM?
2. Define HRP.
3. what is recruitment?
4. What is job rotation.
5. What is aptitude test?
6. What is performance appraisal?
7. What is incentive?
8. What does promotion mean?
9. Define employee grievance.
10. What is demotion?

Part – B (5x5=25) Answer All Questions.

11. A. State the nature of HRM? [or]
B. Explain nature of HR Planning.
12. A. What are the steps involved in the Recruitment process? [or]
B. State Importance of Selection.
13. A. Write Objectives of training. [or]
B. Distinction between training and development.
14. A. Explain objectives of wages and salary administration. [or]
B. What are the essential elements of a good incentive plan?
15. A. What are the types of transfer? [or]
B. What are the causes of grievance?

Part – C (3x10=30) Answer any Three Questions.

16. Discuss the principles of HRM.
17. What are the sources of External Recruitment?
18. What are the types of training?
19. What are the steps involved in training?
20. What are the benefits of incentive plan?