**III- B.Com.,(CA)**

**VI-Semester**

## COMPUTERIZED ACCOUNTING

**Time: 2Hrs Max-Marks: 45**

**Part-A ( 6 X 2 = 12)Answer all the Questions**

1. Define computerised accounting.
2. What is voucher?
3. Define ledger.
4. How Can stock groups be created in Tally?
5. Write a short note on petty cash.
6. Write the meaning of VAT.

**Part-B ( 3 X 4 = 12)Answer all the Questions**

7. (a) Write the advantages of computerized accounting.

(or)

 (b) Write the features of Tally.

8. (a) Explain the procedure to create a new company. (or)

 (b) Explain the procedure for altering of ledger.

9. (a) What is service tax? How do you register the service tax?

(or)

 (b) Explain the uses of Ms- Excel.

**Part-C ( 3 X 7= 21) Answer any THREE Questions**

10. Explain the difference in between computerized accounting and manual accounting.

11. discuss in detail about the various types of voucher.

12. Explain the steps for preparing P/L Account, and balance sheet in Tally.

13. state the steps for preparing departmental accounts.

14. What are the operation of MS. Excel? Explain it.

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