



BHARATHIDASAN UNIVERSITY

Tiruchirappalli- 620024, Tamil Nadu, India

Department of Physical Education and Yoga

Course Title : ORGANIZATION ,ADMINISTRATION AND SUPERVISION IN
PHYSICAL EDUCATION

Course code:21BPE23

Unit- (II)

Dr.A.MAHABOOBJAN

PROFESSOR & SECRETARY (SPORTS)

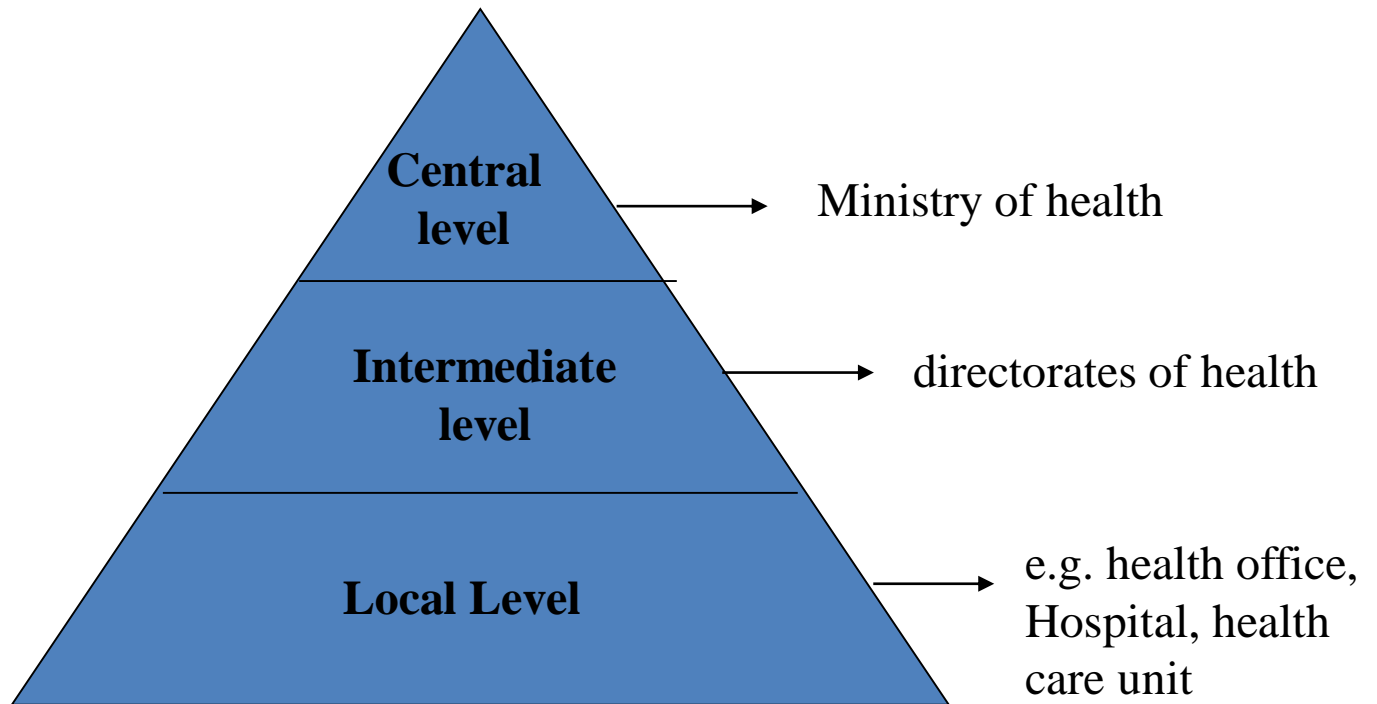
MRS R.RAJALAKSHMI

GUEST LECTURER

Elements of Administration:

- Planning
- Organization
- Staffing
- Directing
- Coordinating
- Reporting
- Budgeting
- Supervising
- Evaluation

Levels of Administration



Every program must have an overall (general) goal which confirms with that of the nation's policy, and various objectives to be achieved according to a definite plan.

Goals versus Objectives

- **A GOAL:** is a long range specified state of accomplishment towards the activity it is directed. Goals are not constrained by time or existing resources.
- **AN OBJECTIVE:** is a measurable state of accomplishment aimed towards the goal. The objective should include a description of “what” outcome is desired, “when” it is expected, and “where” it will take place.